



To: Leader: Councillor Tim Bick

Report by: Director of Resources

Relevant scrutiny committee: Strategy & Resources

9 July 2012

2011/12 Revenue and Capital Outturn, Carry Forwards and Significant Variances - General Fund - OVERVIEW

Key Decision

1. Executive summary

- 1.1 This report presents a summary of the 2011/12 outturn position (actual income and expenditure) for all portfolios, compared to the final budget for the year. The position for revenue and capital is reported and variances from budgets are highlighted. Explanations have been reported to individual Executive Councillors / Scrutiny Committees and are reproduced here.
- 1.2 It should be noted that this report reflects the reporting structure in place prior to the recent changes in Executive reporting responsibilities.
- 1.3 Requests to carry forward funding arising from certain budget underspends into 2012/13 are identified.
- 1.4 The outturn position for Housing Revenue Account (HRA) has been reported to Housing Management Board and the Executive Councillor for Housing on 19 June 2012.

Revenue Outturn

- 1.5 The 2011/12 final revenue budget for all portfolios is £20,728,840. The final outturn for the year is now £18,588,884 giving an overall under-spend of £2,139,956. Of this total under-spend requests for carrying forward budgets into the next financial year are being sought for £632,970, as detailed in Appendix C.

Capital Outturn

- 1.6 The latest approved capital budget for all portfolios is £27,344,000. Actual expenditure on capital schemes and programmes during 2011/12 is £18,092,000 giving an overall under-spend of £9,252,000. Of this net underspend £8,872,000 is due to net slippage and Council approval is sought to rephase the required capital resources from 2011/12 into 2012/13.

2. Recommendations

The Executive Councillor is recommended:

Revenue:

- a) To agree which of the final carry forward requests, totalling £632,970, as detailed in Appendix C, are to be recommended to Council for approval, subject to the final outturn position.

Capital:

- b) To seek approval from Council to carry forward (net) capital resources to fund re-phased capital spending of £8,872,000 as shown in Appendix D - Overview.

3. Background

Revenue Outturn

- 3.1 The revenue budget for 2011/12, initially approved by Council on 17 February 2011, was considered in the January 2012 Committee cycle and revised as appropriate. The final outturn position for all portfolios, compared to final revenue budget, is presented in detail in Appendix A.
- 3.2 Explanations for the main variances from the final budget for 2011/12 have been reported to appropriate Executive Councillors / Scrutiny Committees and are reproduced as Appendix B.
- 3.3 Appendix C sets out the list of items, for all portfolios, for which approval is sought to carry forward unspent budget from 2011/12 to the next financial year, 2012/13.

- 3.4 A summary of the final revenue outturn position for all portfolios is shown below:

2011/12 General Fund Revenue Summary	£
Original Budget	18,672,260
Adjustments	2,056,580
Final Budget	20,728,840
Outturn	18,588,884
Net Variation / underspend for the year	(2,139,956)
Carry Forward Requests:	632,970
Net Variance and reduced use of General Fund Reserves	(1,506,986)

Capital Outturn

- 3.5 All capital schemes were reviewed in detail in January 2012 and the Capital Plan amended to account for rephasing and anticipated over/underspends on individual schemes.
- 3.6 Appendix D - Overview summarises the final outturn position against 2011/12 final capital budgets. Explanations for the main variances from final budgets for 2011/12 have been reported to appropriate Executive Councillors / Scrutiny Committees and are reproduced as Appendices D (General Fund Detail) and Appendix E (Housing). The net under-spend of £9,252,000 is mainly due to slippage.
- 3.7 The Capital Plan will be updated as necessary to reflect changes in the phasing of capital projects.

4. Implications

- 4.1 The net variance from final revenue budget, after approvals to carry forward £632,970 reserves from the current year into 2012/13 will result in a reduced use of General Fund reserves of £1,506,986.

4.2 In relation to requests to carry forward either revenue or capital budgets into 2012/13 the decisions made may have a number of implications. A decision not to approve a carry forward request will impact on officers' ability to deliver the service or scheme in question and this could have staffing, equal opportunities, environmental and/or community safety implications.

5. Background papers

These background papers were used in the preparation of this report:

- Closedown files 2011/12
- Directors variance explanations - March 2012
- Capital Monitoring Report – March 2012
- Budgetary control reports to 31 March 2012

6. Appendices

- Appendix A - Revenue Budget 2011/12 - Outturn
- Appendix B - Revenue Budget 2011/12 - Major Variances from Final Revenue Budgets
- Appendix C - Revenue Budget 2011/12 - Carry Forward Requests
- Appendix D - Capital Budget 2011/12 - Outturn – Overview
- Appendix D - Capital Budget 2011/12 - Outturn – Detail (General Fund)
- Appendix E - Capital Budget 2011/12 - Outturn – Detail (HCIP)
- Appendix E - Notes to the Housing Capital Investment Plan (HCIP)

7. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

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General Fund Overview / Strategy & Resources Scrutiny Committee

Revenue Budget - 2011/12 Outturn

Committee	Original Budget £	Final Budget £	Outturn £	Variation Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Community Services						
Arts, Sports & Public Places	5,984,240	5,721,870	6,031,447	309,577	59,270	368,847
Community Development and Health	3,687,930	3,794,630	3,736,832	(57,798)	13,180	(44,618)
Housing	2,612,470	2,936,530	2,826,942	(109,588)	128,260	18,672
Total	12,284,640	12,453,030	12,595,221	142,191	200,710	342,901
Environment						
Environmental & Waste Services	7,869,810	8,492,090	8,013,477	(478,613)	76,610	(402,003)
Planning & Sustainable Transport	2,276,370	1,726,490	1,627,398	(99,092)	30,270	(68,822)
Total	10,146,180	10,218,580	9,640,875	(577,705)	106,880	(470,825)
Strategy & Resources						
Customer Services and Resources	(5,220,120)	(5,071,090)	(6,364,161)	(1,293,071)	225,430	(1,067,641)
Strategy & Climate Change	1,461,560	3,128,320	2,716,949	(411,371)	99,950	(311,421)
Total	(3,758,560)	(1,942,770)	(3,647,212)	(1,704,442)	325,380	(1,379,062)
Total Portfolios / Committees	18,672,260	20,728,840	18,588,884	(2,139,956)	632,970	(1,506,986)
Capital Accounting Adjustments	(3,260,880)	(4,565,050)	(4,683,287)	(118,237)		
Capital / Revenue Projects Expenditure Financed from Revenue	3,682,000	4,511,000	2,043,794	(2,467,206)		
Contributions to/(from) Earmarked Reserves	1,427,710	1,619,660	1,815,610	195,950		
Contributions to/(from) Reserves	(3,654,720)	(5,044,370)	(391,626)	4,652,744		
	(1,805,890)	(3,478,760)	(1,215,509)	2,263,251		
Net General Fund Spending	16,866,370	17,250,080	17,373,375	123,295		
Financed by:						
Government Formula Grant	(9,515,100)	(9,515,100)	(9,515,106)	(6)		
Other Government Grants (includes Freeze Grant and New Homes Bonus)	(606,950)	(990,660)	(1,113,952)	(123,292)		
Council Tax	(6,785,900)	(6,785,900)	(6,785,900)	0		
Collection Fund (Surplus)/Deficit	41,580	41,580	41,583	3		
Total Financing	(16,866,370)	(17,250,080)	(17,373,375)	(123,295)		
	0	0	0	0		
Net Total						

General Fund Overview / Strategy & Resources Scrutiny Committee

Revenue Budget - 2011/12 Outturn

Changes between original and final budgets may be made to reflect:

- portfolio and departmental restructuring
- approved budget carry forwards from the previous financial year
- technical adjustments, including changes to the capital accounting regime
- virements approved under the Council's constitution
- additional external revenue funding not originally budgeted for

and are detailed and approved:

- in the June/July committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium Term Strategy (MTS))
- in the January committee cycle (as part of the budget setting report)

- and via technical adjustments/virements throughout the year

Filename: O:\accounts\Committee Reports & Papers\Strategy & Resources from July 2007\2012 June\Final\Overview\FINAL\Overview 2011-12 - Appendix A (Portfolio) Revenue V2.xls]App A for June 12 Report

**Arts, Sport & Public Places Portfolio / Community Services Scrutiny
Committee**

**Revenue Budget 2011/12 - Major Variances
from Final Revenue Budgets**

Service Grouping	Reason for Variance	Amount £	Contact
Corn Exchange Technical	<p>Arts & Recreation</p> <p>A&R restructure has resulted in shortfall of £15,000 in staffing costs in this area. Underachievement of temporary technical staff recharges to events - £18,000 lower than targeted. Utility costs are £5,000 higher than budgeted.</p>	36,833	Steve Bagnall
Corn Exchange Administration	Restructuring costs - consultancy and legal.	60,163	Steve Bagnall
Corn Exchange Front of House	Overachievement of temporary staff recharges to events.	(20,638)	Steve Bagnall
Box Office	£18,000 overspend on temporary staff following implementation of A&R restructure. Online booking has significantly overachieved whilst payment by other payments has declined.	21,777	Neil Jones
	<p>Streets & Open Spaces</p>		
Arboriculture	Temporary staff costs during a period of absence	22,463	Alistair Wilson
Environmental Projects	Will be funded by managed underspend in other areas of Streets and Open Spaces	99,338	Andy Preston
Grants - Leisure	<p>Community Development</p> <p>Variance due to an underspend on Area Committee grants.</p>	(22,012)	Jackie Hanson

Community Development and Health Portfolio / Community Services Scrutiny Committee

Revenue Budget 2011/12 Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount £	Contact
Community Centres	<p>Customer & Community Services - Community Development</p> <p>Various small variances over the ten community facility cost centres.</p>	(27,536)	T Woollams
Grants	<p>Grants budget held pending final outcome from the ChYpPS review and approval of new Youth Officer post. Request to carry forward of £13,180 from Community Development Youth Work fund for the purpose of funding for the newly appointed youth officer post to generate projects in local areas. Base budget for 2012/13 will be available through area committees grants.</p>	(19,081)	J Hanson
Bereavement Services Central Costs	<p>Customer & Community Services - Bereavement Services</p> <p>Charges for Legal Services have been changed from a historic Service Level Agreement to an actual time-recording basis for 2011/12 so, although these charges have been met from Council budgets overall, there may be variances within individual services and in this case the charges appear as a budget variance of £20k which accounts for the major variance on this service.</p>	25,293	T Lawrence
CCTV	<p>Environment - CCTV</p> <p>Savings as a result of our new maintenance contract, proposed renegotiation of our cleaning contract, late bills on purchases and communications.</p>	(15,297)	M Beaumont
Community Safety	<p>Customer & Community Services - Housing General Fund</p> <p>There is a net underspend in grants money in the year. There is no request to carry this forward.</p>	(16,586)	L Kilkelly
	Other minor variances	(4,591)	
	Total	(57,798)	

Housing Portfolio / Community Services Scrutiny Committee

Revenue Budget 2011/12 - Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount £	Contact
Customer & Community Services - Housing Strategy, Development, Housing Aid / Needs, Private Sector Housing and Miscellaneous Housing			
CLG Homelessness Grant	Underspending in DCLG Homelessness Grant for 2011/12, with some further expenditure committed, but not realised in respect of meeting identified priorities in homelessness prevention and support. The DCLG grant totalled £575,470 for 2011/12 and is part of a 4 year settlement for the spending review period. Local authorities are free to carry over underspent sums between financial years. A carry forward of this external grant balance is requested to allow use of the monies in line with DCLG expectations and existing commitments in respect of homelessness prevention work and support activity to be fully met.	(100,447)	D Greening
Home Aid	Underspending in 2011/12 was predominantly associated with the creation of a Shared HIA Service with South Cambridgeshire and Huntingdonshire District Councils. Fee income was over-achieved as fees were claimed on all work in progress by each authority before transfer of services. Not all of the costs of restructure have been fully met, with the need to carry forward £20,000, identified to meet redundancy costs, into 2012/13 when the cost will be incurred.	(67,896)	D Irving
Strategic Housing Overheads	Overhead costs were greater than anticipated as the charges for Legal Services have been changed from a historic Service Level Agreement to an actual time-recording basis for 2011/12 so, although these charges have been met from Council budgets overall, there may be variances within individual services and in this case the charges appear as a budget variance of £51,670. This is partially offset by underspending in other general overheads.	46,157	A Carter
Homelessness Costs	Spending on bed and breakfast provision was higher than anticipated in 2011/12, despite the introduction of alternative provision using our own housing stock. Spending at the higher level was due to a marked increase in people presenting as homeless.	23,938	D Greening
Minor Variations		7,261	
Total		(90,987)	
Environment - Refuse and Environment			
Minor Variations		(18,601)	
Total		(18,601)	
Total for Housing Portfolio / Community Services Scrutiny Committee		(109,588)	

Environmental & Waste Services Portfolio / Environment Scrutiny Committee

Revenue Budget 2011/12 - Major Variances from Final Revenue Budgets

Cost Centre	Reason for Variance	Amount £	Contact
	Environment - Environmental Services		
Scientific Team	The underspend is due to the delay of the appointment of a new air quality equipment maintenance contractor. The negotiations were lengthy resulting in a period when we were not under contract and thus payments were not made resulting in an underspend of £11.6k. There were other minor variances of £8.8k.	(20,371)	J Dicks
Food and Occupational Safety	There has been a delay in spending the budget of £16,000 for the public health agenda. It is requested that this budget is carried forward to 2012/13. There are also minor underspends of £9,443.	(25,443)	F Harrison
	Environment - Streets and Open Spaces		
Rangers	Underspend in salaries due to vacant posts in restructure	(45,810)	Y Collins
Public Realm Enforcement	Underspend in salaries due to vacant posts in restructure	(54,706)	Y Collins
Street Cleansing	Underspend in salaries due to vacant posts in restructure	(67,016)	B Carter
	Environment - Waste & Recycling		
Trade Refuse	Reduced expenditure due to vacant posts in advance of route optimisation project, reduced landfill costs due to increased recycling, the reduction in bin purchases due to an increase in refurbishment work plus additional income due to success of University of Cambridge waste and recycling contract has resulted in this underspend.	(150,994)	C Hipwood
Recycling Strategy	The underspend is partly due to additional income of £31.8k plus the underspend of the Waste Analysis and Campaign to promote recycling budgets of £36,610. A request for the carry forward of these budgets is included in appendix C.	(64,072)	R Weymouth-Wood
	Environment - Central Support & Overheads		
Recharges - Refuse & Environment	The underspend is due to the recharge of expenditure from this budget to the taxis and private hire cost centres.	(21,743)	J Lally
Recharges - Streets & Open Spaces	Charges for Legal Services have been changed from a historic Service Level Agreement to an actual time-recording basis for 2011/12 so, although these charges have been met from Council budgets overall, there may be variances within individual services and in this case the charges appear as a budget variance of £58,700.	58,660	T Ainley
	Environment - Central Support & Overheads		
Refuse & Environment Operational Support	In previous years IT budgets were split over different services within Refuse and Environment. Due to the amalgamation of these budgets an overall underspend of £26.7k is now shown within this cost centre. The overall budget is greater than is required and as a result will be reviewed as part of the revised budget. There is also an underspend on staff recruitment budgets of £12.6k and minor overspend variances of £5.2k	(34,177)	J Lally

Planning & Sustainable Transport / Environment Scrutiny Committee

Revenue Budget 2011/12 - Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount £	Contact
Car Parks	<p>Environment - Parking Services</p> <p>Parking Services were almost within target for 2011/12 with a net overall underachievement of £21,434. Income was impacted by the general downturn and also adversely affected particularly by the road works during March in East Road (Grafton East), Parkside closure for refurbishment and loss of the ice skating rink (Queen Anne Terrace). This was offset to a large degree by increased income arising from changes in the County parking arrangements and charges at Castle Hill Car Park, whilst generally containing expenditure within planned budgets.</p> <p>Note that charges for Legal Services have been changed from a historic Service Level Agreement to an actual time-recording basis for 2011/12 so, although these charges have been met from Council budgets overall, there may be variances within individual services and in this case the charges appear as a budget variance of £20,400.</p>	41,834	Paul Necus
Recharges - Head of Planning	<p>Environment - Planning</p> <p>Note that charges for Legal Services have been changed from a historic Service Level Agreement to an actual time-recording basis for 2011/12 so, although these charges have been met from Council budgets overall, there may be variances within individual services and in this case the charges appear as a budget variance of £60,320.</p>	(60,320)	Patsy Dell

Planning & Sustainable Transport / Environment Scrutiny Committee

Revenue Budget 2011/12 - Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount £	Contact
Building Control - Fee Earning	<p>The Building (Local Authority Charges) Regulations 2010 state that where there are no surpluses held in the Building Control earmarked reserve to fund an in-year deficit, this must be met from General Fund reserves and 'replenished' the following year. Therefore the 2011/12 surplus offsets the deficit made in 2010/11. Fee income was within 1% of the budget forecast. Variance due to underspend on salaries & employee costs (vacancy of 0.3 FTE) consultant fees, publicity, office supplies and IT services.</p>	(40,409)	Patsy Dell
Building Control - Other	<p>Due to underspend on salary and employee costs, consultant costs, office supplies and IT services. Income was also greater than forecast due to higher than expected income from new Street Name and Numbering Charges and receipt of legal costs following successful prosecution in 2011.</p>	(44,063)	Patsy Dell

Planning & Sustainable Transport / Environment Scrutiny Committee

Revenue Budget 2011/12 - Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount £	Contact
City Development	<p>Variance partly due to underspends on employee costs, as the Principal Enforcement Officer post remained vacant and new vacancies have arisen. Temporary staff and recruitment costs have exceeded budgets, because it has proven difficult to recruit to vacant posts, despite the buoyant job market. Savings due to vacancies in the Business and Information Services team (BIS) have resulted in a reduced recharge of nearly £35k. Note that charges for Legal Services have been changed from a historic Service Level Agreement to an actual time-recording basis for 2011/12 so, although these charges have been met from Council budgets overall, there may be variances within individual services and in this case the charges appear as a budget variance of £40.5k.</p>	(110,281)	Patsy Dell
New Neighbourhoods	<p>Under-achievement against fee income projections mainly due to delayed submission of three large reserved matters applications for Clay Farm (x2) and Bell School (due to appeal). However, these will still be submitted during early-mid 2012/13.</p>	176,939	Patsy Dell
Urban Design & Conservation	<p>Underspend mainly due to delays in completion of the Pro-Active Conservation programme. A request to carry forward the unspent budget is included in Appendix C.</p>	(27,899)	Patsy Dell

**Customer Services & Resources Portfolio /
Strategy & Resources Scrutiny Committee**

**Revenue Budget 2011/12 - Major Variances
from Final Revenue Budgets**

Service Grouping	Reason for Variance	Amount £	Contact
Resources Finance - General	This variance is made up as follows: £25,139 reduction in the contribution required for sundry debtor bad debt provision; £25,401 reduction in bank, giro and credit card charges compared with budget; £46,021 net overspend in relation to legal costs primarily in connection with The Belvadere S106 action; £365,317 reduction in the impairment previously provided for in respect Icelandic Bank deposits (reflecting the latest Local Authority Account panel guidance on the timing of repayments and an anticipated 100% recovery of deposits with Landsbanki islands hf). The remaining variance, £160,622 reflects additional income earned on investments as a consequence of higher levels of investment during the year and slightly higher interest levels achieved in the latter part of the year.	(530,458)	Julia Minns
General Properties and Grand Arcade	The underspend is mainly due to the receipt of backdated rental income following the completion of rent reviews and audits during the final quarter of the 2011/12 financial year. Note that charges for Legal Services have been changed from a historic Service Level Agreement to an actual time-recording basis for 2011/12 so, although these charges have been met from Council budgets overall, there may be variances within individual services and in this case the charges appear as a budget variance of (£63,670).	(239,200)	Phil Doggett
Land Charges and Searches	The variance is mainly due to over achievement of Land Charges fee income, which fluctuates with property market activity.	(24,529)	Simon Pugh
Customer and Community Customer Access Strategy	Payment protection continues into 2012/13 and final redundancies not yet agreed. Balance to be carried forward as agreed by Council 22.7.10: item 10/41/CNLa.	(112,986)	Jonathan James
Revenue and Benefit Services	The main variances are due to minor net subsidy differences of (£111,431) within overall expenditure of £41.4 million, unspent Homelessness Prevention Funding of (£44,440) for which a carry forward of budget is requested (see Appendix C), higher than forecast recovery of benefit overpayments from claimants no longer claiming benefits (£36,882) and higher than forecast Court costs recovered of (£70,742) - £252,252 collected against forecast of £181,510 (a one-off increase of £70,742).	(297,660)	Alison Cole

**Customer Services & Resources Portfolio /
Strategy & Resources Scrutiny Committee**

**Revenue Budget 2011/12 - Major Variances
from Final Revenue Budgets**

Service Grouping	Reason for Variance	Amount £	Contact
Environment Markets	Variance due to an overachievement in income of £5.7k and an underspend on a variety of revenue codes; including cleaning costs where wash downs of the market have not been undertaken due to bad weather or staff shortages and savings on electricity costs as the Council has agreed a more competitive tariff.	(22,754)	Emma Thornton
Support Services Accountancy and Support Services	This variance relates to a net underspending on employee budgets as a result of not covering for staff vacancies / reduced working hours and an underspending of the recruitment budget.	(23,468)	Julia Minns
Human Resources	The HR service underspend includes the balance of a corporate budget earmarked to support organisational change and there is a request to carry forward the balance of £68k to complete the programme. The remaining £67k arose mainly due to vacant posts and holding open posts that were subject to restructuring. Earlier implementation of the restructuring resulted in £28k of the £100k anticipated savings being delivered ahead of schedule.	(130,575)	Deborah Simpson
IT	The variance is mainly due to minor underspends on IT Contract costs.	(24,177)	James Nightingale
Property and Building Services	The main variance relates to an over achievement of rental income.	(43,470)	Jim Stocker

Strategy & Climate Change Portfolio / Strategy & Resources Scrutiny Committee

Revenue Budget 2011/12 - Major Variances
from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount £	Contact
Central Provisions, Centrally allocated costs and Corporate & Democratic Services	<p>Net effect of variances on centrally allocated costs includes variances on IT underspending on consultancy services and development days £69k, clearing residual balance on various ex City Services rechargeable cost centres (including Streets, Grounds Maintenance) £38k, Legal services (note that charges for Legal Services have been changed from a historic Service Level Agreement to an actual time-recording basis for 2011/12 so, although these charges have been met from Council budgets overall, there may be variances within individual services) and in this case the charges appear as a budget variance of £75k, Corporate Strategy £36k, Net Central overheads & Support Services (recharged from other services) £140k.</p> <p>Customer Service Centre and Other Support Services are reported to Customer Services & Resources.</p>	(358,594)	John Harvey
Pensions - Early Retirements	<p>The underspend is net of £59k in relation to departmental restructuring (so will offset underspends on other services). Of the gross underspend £69,200 is for the capitalised costs for Community Development restructuring which was not required in 2011/12 and, in addition, a £30,750 provision which was met from Human Resources in 2011/12 to fund redundancy / retirement costs arising from restructuring. There is a carry forward request for these provisions which will be required when the restructuring is implemented (anticipated in 2012/13).</p>	(39,621)	John Harvey

Arts, Sport & Public Places Portfolio / Community Services Scrutiny Committee

Revenue Budget 2011/12 - Carry Forward Requests

Request to Carry Forward Budgets from 2011/12 into 2012/13

Item		Request £	Contact
1	<p>Streets & Open Spaces - River Frontage Management</p> <p>Business Rates are yet to be assessed on the City's moorings</p>	12,130	Alistair Wilson
2	<p>Streets & Open Spaces - Arboriculture</p> <p>Tree programme funds unspent</p>	25,100	Alistair Wilson
3	<p>Arts & Recreation - Leisure Contract - Client costs</p> <p>Balance of PPF funds for consultancy support during the Leisure Contract tender</p>	11,250	Ian Ross
4	<p>Arts & Recreation - Arts & Events</p> <p>Sponsorship for November 5 Fireworks carried over from 2011 display at sponsors request.</p>	7,290	Elaine Midgley
5	<p>Community Development - Grants</p> <p>Leisure Youth Work Grants unspent to fund a youth officer post to generate projects in local areas</p>	3,500	Trevor Woollams
	Total Carry Forward Requests for Arts & Recreation Portfolio / Community Services Scrutiny Committee	59,270	

Community Development and Health Portfolio / Community Services Scrutiny Committee

Revenue Budget 2011/12 - Carry Forward Requests

Request to Carry Forward Budgets from 2011/12 into 2012/13 and future years

Item		Request £	Contact
1	<p>Customer & Community Services - Community Development Grants budget held pending final outcome from the ChYpPS review and approval of new Youth Officer post. Request to carry forward of £13,180 from Community Development Youth Work fund for the purpose of funding for the newly appointed youth officer post to generate projects in local areas. Base budget for 2012/13 will be available through area committees grants.</p>	13,180	T Woollams
2	<p>Environment - Bereavement Services No carry forwards requested</p>		T Lawrence
3	<p>Environment - CCTV No carry forwards requested</p>		M Beaumont
4	<p>Customer & Community Services - Housing Strategy No carry forwards requested</p>		L Kilkelly
5	<p>Environment - Streets and Open Spaces No carry forwards requested</p>		
	<p>Total Carry Forward Requests for Community Development Portfolio / Community Services Scrutiny Committee</p>	13,180	

Housing Portfolio / Community Services Scrutiny Committee

Revenue Budget 2011/12 - Carry Forward Requests

Request to Carry Forward Budgets from 2011/12 into 2012/13 and future years

Item		Request £	Contact
	Director of Customer & Community Services		
1	CLG Homelessness Grant - A carry forward of this external grant balance is requested to allow existing commitments in respect of homelessness prevention work and support activity to be fully met. This grant is no longer ring-fenced, but local authorities are strongly encouraged to utilise the resource for the purpose it was awarded.	100,440	D Greening
2	Following the creation of a new Shared HIA Service with South Cambridgeshire and Huntingdonshire District Councils, a resulting restructure will incur redundancy costs, which will not now be realised until early in 2012/13.	20,000	A Carter
	Director of Environment		
3	A carry forward of the underspend of the Housing Management Orders budget to 2011/12 is requested in order to carry out CPO work, if necessary, next year.	7,820	R Lord
	Total Carry Forward Requests for Housing Portfolio / Community Services Scrutiny Committee	128,260	

Environmental & Waste Services Portfolio / Environment Scrutiny Committee

Revenue Budget 2011/12 - Carry Forward Requests

Request to Carry Forward Budgets from 2011/12 into 2012/13

Item		Final Request £	Contact
	Director of Environment		
1	Food and Occupational Safety - The Health Improvement Strategy is to accommodate the council's foreseeable requirements when the legal responsibilities for public health are transferred from the Health Protection Agency to us. Although this transition has been in the public domain for sometime, the details of the movement or when it will finally occur is not yet known. It is requested that this budget is carried forward to 2012/13	16,000	F Harrison
2	Recycling Strategy - The waste analysis and door-knocking project work began in March 2012 but will not be completed until September 2012. Therefore a carry forward of the balance of the budget to 2012/13 is requested.	36,610	J Robertson
3	Head of Streets and Open Spaces - Planned training did not take place in 2011/12 due to continuing restructure issues. Training will take place in 2012/13 and therefore a carry forward of this budget is requested.	24,000	T Ainley
	Total Carry Forward Requests for Environmental & Waste Services Portfolio / Environment Scrutiny Committee	76,610	

Environmental & Waste Services Portfolio / Environment Scrutiny Committee

Revenue Budget 2011/12 - Carry Forward Requests

Request to Carry Forward Budgets from 2011/12 into 2012/13

Item		Final Request £	Contact
	Director of Environment		
1	Food and Occupational Safety - The Health Improvement Strategy is to accommodate the council's foreseeable requirements when the legal responsibilities for public health are transferred from the Health Protection Agency to us. Although this transition has been in the public domain for sometime, the details of the movement or when it will finally occur is not yet known. It is requested that this budget is carried forward to 2012/13	16,000	F Harrison
2	Recycling Strategy - The waste analysis and door-knocking project work began in March 2012 but will not be completed until September 2012. Therefore a carry forward of the balance of the budget to 2012/13 is requested.	36,610	J Robertson
3	Head of Streets and Open Spaces - Planned training did not take place in 2011/12 due to continuing restructure issues. Training will take place in 2012/13 and therefore a carry forward of this budget is requested.	24,000	T Ainley
	Total Carry Forward Requests for Environmental & Waste Services Portfolio / Environment Scrutiny Committee	76,610	

Planning & Sustainable Transport / Environment Scrutiny Committee

Revenue Budget 2011/12 - Carry Forward Requests

Request to Carry Forward Budgets from 2011/12 into 2012/13 and future years

Item		Final Request £	Contact
1	<p>Director of Environment</p> <p>Pro-Active Conservation -To complete the remaining priorities of the work programme as at agreed at Environment Scrutiny Committee in March 2012 ref 12/123/ENV (improved use of IT for cataloguing Listed Building information, Conservation Area reviews, wall painting signage)</p>	30,270	Patsy Dell
<p>Total Carry Forward Requests for Planning & Sustainable Transport Portfolio / Environment Scrutiny Committee</p>		30,270	

Customer Services & Resources Portfolio / Strategy & Resources Scrutiny Committee

Revenue Budget 2011/12 - Carry Forward Requests

Request to Carry Forward Budgets from 2011/12 into 2012/13 and future years

Item	Reason for carry forward request	Carry Forward Requests £	Contact
1	<p>Customer Access Strategy To meet the remaining estimated costs of redundancy, pay protection and early retirement (approved by Council on 22.7.10).</p>	112,990	Jonathan James
2	<p>Revenue and Benefit Services Request to carry forward unspent Homelessness Prevention funding of £44,440.</p> <p>After the Budget announcement about Discretionary Housing Payment (DHP) funding, the Government announced some transitional protection measures to mitigate the effects of the Housing Benefit reforms. This, in turn, has led to less demand for DHPs in 2011/12 than originally envisaged and more demand in 2012/13.</p> <p>The DWP accepts that, in these circumstances, there is a case for carry-over from 2011/12 to 2012/13.</p>	44,440	Alison Cole
3	<p>Human Resources The HR service underspend includes the balance of a corporate budget earmarked to support organisational change and there is a request to carry forward the balance of £68k to complete the programme.</p>	68,000	Deborah Simpson
Total Carry Forward Requests for Customer Services & Resources Portfolio		225,430	

Appendix C

Strategy & Climate Change Portfolio / Strategy & Resources Scrutiny Committee

Revenue Budget 2011/12 - Carry Forward Requests

Request to Carry Forward Budgets from 2011/12 into 2012/13 and future years

Item		Amount £	Contact
1	Director of Customer & Democratic Services Director of Finance Pensions - Early Retirements Provision for capitalised costs carried forward for Community Development restructuring not required in 2011/12 and, in addition, a £30,750 provision met from Human Resources in 2011/12 to fund redundancy / retirement costs arising from restructuring. Request to carry forward these provisions will be required when the restructuring is implemented (anticipated in 2012/13).	99,950	J Harvey
	Total Carry Forward Requests for Strategy & Climate Change Portfolio / Strategy & Resources Scrutiny Committee	99,950	

Appendix D - Overview

Overview (Committees and Housing Capital Investment Plan) / Strategy & Resources Scrutiny Committee

Capital Budget 2011/12 - Outturn

Committee	Original Budget £000	Final Budget £000	Outturn £000	Variance £000	Rephase £000	Over / (Under) Spend £000
Community Services:						
Arts, Sports & Public Places	3,419	2,585	1,905	(680)	708	28
Community Development and Health	2,396	2,596	2,198	(398)	156	(242)
Housing	515	72	72	0		0
Total Community Services	6,330	5,253	4,175	(1,078)	864	(214)
Environment:						
Environmental & Waste Services	1,157	634	151	(483)	469	(14)
Planning & Sustainable Transport	1,468	448	332	(116)	135	19
Total Environment	2,625	1,082	483	(599)	604	5
Strategy & Resources:						
Customer Services & Resources	2,581	1,688	690	(998)	958	(40)
Strategy & Climate Change	224	0	0	0	0	0
Total Strategy & Resources	2,805	1,688	690	(998)	958	(40)
Total Committees	11,760	8,023	5,348	(2,675)	2,426	(249)
Housing Revenue Account (HRA)	10,953	15,764	10,347	(5,417)	5,372	(45)
Housing General Fund	2,977	3,557	2,397	(1,160)	1,074	(86)
Total for Housing Capital Investment Programme	13,930	19,321	12,744	(6,577)	6,446	(131)
Total Capital Plan	25,690	27,344	18,092	(9,252)	8,872	(380)

Changes between original and final budgets may be made to reflect:

- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

- in the June committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium Term Strategy (MTS))
- in the January committee cycle (as part of the budget setting report)

The above figures exclude:

- schemes transferred to the Hold List in the Budget Setting Report 2012/13
- schemes devolved to Area Committees in the Budget Setting Report 2012/13

Arts, Sport & Public Places Portfolio / Community Services Scrutiny Committee

Capital Budget 2011/12 - Outturn

Capital Ref	Description	Lead Officer	Original Budget	Final Budget	Outturn	Variance - Outturn compared to Final Budget	Re-phase Spend	Over / (Under) Spend	Variance Explanation / Comments
			£000	£000	£000	£000	£000	£000	
Customer & Community									
SC072	Poster Boards	N Jones	0	4	3	(1)	1	0	Final element to be completed 2012/13
SC210	Hard Surface Cherry Hinton Hall Car Park	I Ross	4	0	0	0	0	0	Project complete
SC282	Kettle's Yard	D Kaye	40	0	0	0	0	0	Budget rephased to 2012/13 at January 2012 committee.
SC348	Allotment Improvements (S106)	A Wilson	17	0	0	0	0	0	Budget rephased to 2012/13 at January 2012 committee.
SC350	Improvements to pump out facility at Jesus green	I Ross	4	0	0	0	0	0	Project complete
SC396	Ravenworth Gardens - Remedial & Improvement Work	D Kaye	25	0	0	0	0	0	Budget rephased to 2012/13 at January 2012 committee.
SC405	Improvements to play areas & open space at land behind St Matthews Street (S106)	I Ross	61	3	3	0	0	0	Project complete
SC434	Floodlit Astro turf - Chesterton Community College and Netherhall School (S106)	I Ross	200	200	200	0	0	0	Project complete
SC436	Pye's Pitch Rec Facilities (S106)	I Ross	0	45	0	(45)	45	0	Works continuing pending meeting with Environment Agency to conclude
SC441	Sheeps Green Canoe Clubhouse Extension (S106)	I Ross	195	175	201	26	0	26	Project complete subject to contract retentions
SC452	Climbing Wall at Kelsey Kerridge Sports Centre (S106)	I Ross	90	52	52	0	0	0	Project complete
SC460	Kings Hedges Learners Pool Electricity	I Ross	25	0	0	0	0	0	Budget rephased to 2012/13 at January 2012 committee.
SC461	Jesus Green Skatepark Upgrade (S106)	I Ross	65	60	61	1	0	1	Project complete subject to contract retentions
SC469	Vie Public Open Space (S106)	I Ross	0	114	89	(25)	25	0	Project almost complete subject to contract retentions
SC471	Parkside Changing Rooms	D Kaye	350	390	392	2	0	2	Project complete subject to contract retentions
SC474	Cherry Hinton Hall Grounds Improvements - Phase 1 (S106)	A Wilson	5	0	35	35	(35)	0	Project started ahead of schedule
SC476	Water Play Area Abbey Paddling Pool (S106)	I Ross	125	75	0	(75)	75	0	Pending further allocations of available S106 funding Project planned for Winter 2012 / Spring 2013
SC477	Coleridge Paddling Pool Enhancement (S106)	I Ross	85	50	0	(50)	50	0	Pending further allocations of available S106 funding Project planned for Winter 2012 / Spring 2013
SC478	Water Play Area Kings Hedges "Pulley" (S106)	I Ross	125	50	0	(50)	50	0	Pending further allocations of available S106 funding Project planned for Winter 2012 / Spring 2013
SC512	Hobbs Pavilion Refurbishment (S106)	I Ross	158	100	0	(100)	100	0	Procurement complete - contract awarded - Works to start September 2012 after cricket season concludes.
SC518	Corn Exchange Lighting Improvement	D Kaye	0	25	25	0	0	0	Project complete
-	Small Projects (under £15k) (S106)	I Ross	0	0	7	7	(7)	0	Section 106 funds to be allocated
Environment									
SC215	Christ's Piece - Trees/Landscaping (S106)	A French	9	6	6	0	0	0	Project complete
SC234	Histon Road Cemetery Landscaping (S106)	A Wilson	0	5	0	(5)	5	0	Projects to be identified
SC347	Histon Road - Refurbishment of play area (S106)	A Preston	12	0	0	0	0	0	Project complete
SC410	Mill Road Cemetery	A Wilson	35	27	2	(25)	25	0	Links with SC432. Benches ordered, path works to be completed and website updates progressing

Arts, Sport & Public Places Portfolio / Community Services Scrutiny Committee

Capital Budget 2011/12 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget £000	Outturn £000	Variance - Outturn compared to Final Budget £000	Re-phase Spend £000	Over / (Under) Spend £000	Variance Explanation / Comments
SC432	Mill Road Cemetery Memorial Artwork (S106)	A Preston	62	6	4	(2)	2	0	Continuous issues being experienced with the Faculty Application to the DAC which are causing significant delays to the delivery of this project which are outside our control.
SC433	Snowy Farr Memorial Artwork (S106)	A Preston	70	24	23	(1)	1	0	Planning approval now granted. Fabrication of the artwork is now complete installation planned in July.
SC435	Biodiversity Projects Year 2&3	G Belcher	0	0	(1)	(1)	0	(1)	Project complete
SC454	Logans Meadow Swift Tower (S106)	G Belcher	0	31	31	0	0	0	Project complete
SC456	Coldhams Common LNR Extension (S106)	G Belcher	46	0	0	0	0	0	Budget rephased to 2012/13 at January 2012 committee.
SC479	Abbey Pool Play Area Facilities (S106)	A Preston	110	0	1	1	(1)	0	Work undertaken by the Project Delivery team in advance of project
SC492	Jesus Green Play Area (S106)	A Preston	175	0	1	1	(1)	0	Specific S106 contributions yet to be received from CB1 development. Were due in January 2012. Invoice currently being contested by developer. Potential to use S106 from NIAB instead to be investigated. ESPO call off play contract will be advertised from 18th May 2012.
SC493	Jesus Green Tennis Court (S106)	A Preston	90	1	8	7	(7)	0	Project on programme to be complete by the end of May.
SC494	Kings Hedges "Pulley" Play Area (S106)	A Preston	73	0	1	1	(1)	0	Specific S106 contributions yet to be received from NIAB development. Were expected to be due in March 2012. Invoice was issued on 3rd May 2012.
SC496	Petersfield Play Area (S106)	A Preston	76	0	1	1	(1)	0	ESPO Play contract to be advertised from 18th May 2012.
SC497	Peveral Road Play Area (S106)	A Preston	85	0	1	1	(1)	0	ESPO Play contract to be advertised from 18th May 2012.
SC499	Outdoor Fitness Equipment in Parks (S106)	A Preston	120	0	0	0	0	0	Budget rephased to 2012/13 at January 2012 committee.
SC500	Trumpington Rec Outdoor Space (S106)	A Preston	46	0	1	1	(1)	0	Capitalised costs of project delivery team
SC519	Wulfstan Way Art Project (S106)	N Black	0	0	2	2	(2)	0	Project on programme for completion by the end of the Summer.
SC520	Community Olympic Public Art Commission (S106)	N Black	0	0	23	23	(23)	0	Project on programme and within budget.
SC521	Creation of New Allotment Site	A Wilson	0	0	1	1	(1)	0	Capitalised costs of project delivery team
SC544	Coleridge Recreation Ground Improvements (S106)	A Wilson	281	0	0	0	0	0	Budget rephased to 2012/13 at January 2012 committee.
PR010	Environmental Improvements Programme	D Foley-Norman	200	0	0	0	0	0	Budget now allocated to Area Committees
PR010a	Environmental Improvements Programme - North Area	D Foley-Norman	49	86	66	(20)	20	0	
PR010b	Environmental Improvements Programme - South Area	D Foley-Norman	83	113	1	(112)	112	0	Due to the transfer to a new capital programme, the adoption process for new schemes was not complete until half way through the programme year. As such the completion of all schemes has not been possible before the end of the year. It is envisaged that the outstanding projects will be complete by the end of the Summer.
PR010c	Environmental Improvements Programme - West/Central Area	D Foley-Norman	85	125	18	(107)	107	0	

Arts, Sport & Public Places Portfolio / Community Services Scrutiny Committee

Capital Budget 2011/12 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget £000	Outturn £000	Variance - Outturn compared to Final Budget £000	Re-phase Spend £000	Over / (Under) Spend £000	Variance Explanation / Comments
PR010d	Environmental Improvements Programme - East Area	D Foley-Norman	97	267	208	(59)	59	0	
PR010di	Environmental Improvements Programme - Riverside/Abbey Road Junction	D Foley-Norman	0	307	282	(25)	25	0	Project complete
PR010j	Environmental Improvements Programme - Fitzroy/Burleigh Street	D Foley-Norman	0	87	0	(87)	87	0	Remaining tree planting and replacement work is due to start imminently along with the remaining highway maintenance work by the County.
PR010k	Environmental Improvements Programme - Wulfstan Way Local Centre (S106)	A Preston	41	157	157	0	0	0	Project complete
Total for Arts & Recreation Portfolio			3,419	2,585	1,905	(680)	708	28	

Changes between original and final budgets may be made to reflect:

- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

- in the June committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium Term Strategy (MTS))
- in the January committee cycle (as part of the budget setting report)

The above figures exclude:

- schemes transferred to the Hold List in the Budget Setting Report 2012/13
- schemes devolved to Area Committees in the Budget Setting Report 2012/13

Community Development & Health Portfolio / Community Services Scrutiny Committee

Capital Budget 2011/12 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget £000	Outturn £000	Variance - Outturn compared to Final Budget £000	Re-phase Spend £000	Over / (Under) Spend £000	Variance Explanation / Comments
Customer & Community Services - Community Development									
SC283	City Centre Youth Venue (S106)	T Woollams	100	0	0	0	0	0	
SC385	Energy Efficiency Programme - Meadows	T Woollams	0	6	5	(1)	1	0	Project ongoing. Remaining £1k to be rephased to 2012/13
SC440	King George Vth Rec Ground Pavilion Redevelopment - Consolidated Scheme (S106)	T Woollams	0	0	1	1	(1)	0	Additional works to be specified with Trumpington Residents Association. £1k spent earlier than anticipated. Budget to be rephased to cover this.
SC526	Clay Farm Community Centre - Phase 1 (S106)	A Carter	0	0	6	6	0	6	
PR025	New Town Community Development Capital Grants Programme (S106)	T Woollams	124	10	8	(2)	2	0	Project ongoing. Remaining £2k to be rephased to 2012/13
PR026	Community Development Grants Programme (S106)	T Woollams	0	127	71	(56)	56	0	Project underway but further invoices not expected until 2012/13. Rephase remaining £56k to 2012/13
Environment - Bereavement Services									
SC351	Memorial Choice	T Lawrence	0	5	5	0	0	0	Project completed
SC379	Mercury Abatement	T Lawrence	2,005	1,995	1,683	(312)	100	(212)	Project complete subject to retention
SC513	Crematory Refurbishment	T Lawrence	0	206	206	0	0	0	Project completed
SC523	Refurbishment of Newmarket Rd Cemetery Buildings	T Lawrence	0	0	2	2	(2)	0	Project expected to be completed by end of March 2013

Community Development & Health Portfolio / Community Services Scrutiny Committee

Capital Budget 2011/12 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget £000	Outturn £000	Variance - Outturn compared to Final Budget £000	Re-phase Spend £000	Over / (Under) Spend £000	Variance Explanation / Comments
Environment - CCTV									
SC503	CCTV Technology Upgrade	M Beaumont	150	160	155	(5)	0	(5)	Project completed under budget as a result of keen tendering exercise
SC515	Replacement CCTV cameras	M Beaumont	0	70	43	(27)	0	(27)	Project completed under budget as a result of keen tendering exercise
Customer & Community Services - Housing Strategy									
PR006	Safer City Programme	L Kilkelly	17	17	13	(4)	0	(4)	
Total for Community Development & Health Portfolio			2,396	2,596	2,198	(398)	156	(242)	

Housing Portfolio / Community Services Scrutiny Committee

Capital Budget 2011/12 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget £000	Outturn £000	Variance - Outturn compared to Final Budget £000	Re-phase Spend £000	Over / (Under) Spend £000	Variance Explanation / Comments
SC163	Compulsory Purchase Orders (CPOs)	R Lord	400	0	0	0	0	0	Currently no properties are prioritised for CPO action. Revising policy and reviewing long term vacants.
SC386	HMOs - Management Orders	R Lord	50	0	0	0	0	0	No properties are currently identified for action. Basis of protocol agreed with City Homes who will manage properties where action is taken
SC414	Property Accreditation Scheme	J Dicks	65	72	72	0	0	0	
Total Projects			515	72	72	0	0	0	
PR001	Housing Capital Investment Programme	J Hovells	13,930	19,321	12,744	(6,577)	6,446	(131)	See Appendix E and associated notes in respect of the Housing Capital Investment Plan
Total Programmes			13,930	19,321	12,744	(6,577)	6,446	(131)	
Total for Housing			14,445	19,393	12,816	(6,577)	6,446	(131)	

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- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

- in the June committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium Term Strategy (MTS))
- in the January committee cycle (as part of the budget setting report)

Environmental and Waste Services Portfolio / Environment Scrutiny Committee

Capital Budget 2011/12 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget £000	Outturn £000	Variance - Outturn compared to Final Budget £000	Re-phase Spend £000	Over / (Under) Spend £000	Variance Explanation / Comments
PR016	Public Conveniences	B Carter	350	6	14	8	(8)	0	Silver Street refurbishment project is underway and in its early stages. Fisher Square toilet refurbishment is on hold until the Lion Yard redevelopment and associated planning issues are resolved.
PR017	Vehicle Replacement Programme	D Cox	612	450	21	(429)	429	0	The underspend is due to the delay with vehicle orders. It is asked that the budget is rephased to 2012/13. This includes £160K for the replacement of a RCV but this may not be used to due to the route optimisation project.
SC423	Recycling Bins for Flats	J Robertson	75	85	37	(48)	48	0	Work on covering the remainder of flats without recycling is almost complete. It is asked that the budget is rephased to 2012/13 in order to convert flats with segregated recycling to commingled (ie blue bins).
SC466	Air Monitoring Equipment	J Dicks	120	85	71	(14)	0	(14)	Project complete. Budget greater than required.
SC511	Route Optimisation Software	C Hipwood	0	8	8	0	0	0	
Total for Environmental and Waste Services Portfolio			1,157	634	151	(483)	469	(14)	

Changes between original and final budgets may be made to reflect:

- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

- in the June committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium Term Strategy (MTS))
- in the January committee cycle (as part of the budget setting report)

Planning and Sustainable Transport Portfolio / Environment Scrutiny Committee

Capital Budget 2011/12 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget £000	Outturn £000	Variance - Outturn compared to Final Budget £000	Re-phase Spend £000	Over / (Under) Spend £000	Variance Explanation / Comments
SC366	Green Parking Bays	S Cleary	3	0	2	2	(2)	0	Project complete.
SC368	GIS Phase 2 & 3	P Boucher	0	1	0	(1)	0	(1)	Project complete.
SC416	UNiform e-consultee Access Module	P Boucher	0	2	0	(2)	2	0	Awaiting final invoice for Phase 1 - supplier has been chased. Phase 2 to be programmed, awaiting IDOX development.
SC417	Development of UNiform System	P Boucher	12	0	0	0	0	0	Budget rephased to 2012/13 at January 2012 committee.
SC420	Corrosion Monitoring System at Park Street	S Cleary	0	1	1	0	0	0	Project complete. Results of monitoring to be delivered over next 9 months.
SC439	LED Lighting - Grand Arcade Annex Car Park	S Cleary	120	115	100	(15)	15	0	Lights installed, awaiting final invoices from contractors.
SC445	Monitors for use with Document Management System	P Boucher	0	6	4	(2)	2	0	Project expected to be completed by end of May 2012.
SC448	Rebuild Grafton West Car Park Wall at Salmon Lane	S Cleary	100	77	94	17	0	17	Project complete.
SC449	Holy Trinity War Memorial Shelter	G Richardson	0	23	12	(11)	11	0	Project has commenced. Contractors on site. Works will take twelve weeks. Project completion will be into next financial year.
SC505	Land Explorer Software	G Richardson	10	0	0	0	0	0	Budget rephased to 2012/13 at January 2012 committee.
SC506	Replacement Grand Arcade Car Park Pay on Foot Machines	S Cleary	0	0	3	3	(3)	0	Project commenced and on schedule.
SC510	Chip & Pin Upgrade in Car Parks	S Cleary	40	77	80	3	0	3	Project complete.

Planning and Sustainable Transport Portfolio / Environment Scrutiny Committee

Capital Budget 2011/12 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget £000	Outturn £000	Variance - Outturn compared to Final Budget £000	Re-phase Spend £000	Over / (Under) Spend £000	Variance Explanation / Comments
SC516	Relocation Grand Arcade Car Park Control Room	S Cleary	0	70	25	(45)	45	0	Project due to be completed by June 2012.
Total Projects			285	372	321	(51)	70	19	
PR007	Cycleways	A Preston	240	7	7	0		0	A Project Appraisal will be submitted to Asset Management Group (AMG) and Environment Scrutiny Committee for approval in June to commence the implementation of the Downhams Lane and Perne Rd/Radegund Road schemes, totalling £140k.
PR014	Environmental Safety Fund	D Foley-Norman	0	5	0	(5)	5	0	£5k to be used for Rackham Close Project in 2012/13. Further projects suggested as part of this years EIP programme are eligible for funding should they be adopted by the Area Committee in question.
PR018	Bus Shelters	A Preston	221	64	4	(60)	60	0	Current resource levels mean that this project has been delayed and will not be able to start until the Project Delivery team is fully resourced. Completion therefore now envisaged by April 2013.
PR019	Car Parks Infrastructure and Equipment Replacement Programme	S Cleary	722	0	0	0	0	0	Budget rephased to 2012/13 at January 2012 committee.
Total Programmes			1,183	76	11	(65)	65	0	

Planning and Sustainable Transport Portfolio / Environment Scrutiny Committee

Capital Budget 2011/12 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget £000	Outturn £000	Variance - Outturn compared to Final Budget £000	Re-phase Spend £000	Over / (Under) Spend £000	Variance Explanation / Comments
Total for Planning and Sustainable Transport			1,468	448	332	(116)	135	19	

Changes between original and final budgets may be made to reflect:

- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

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- in September (as part of the Medium Term Strategy (MTS))
- in the January committee cycle (as part of the budget setting report)

Customer Services & Resources Portfolio / Strategy & Resources Scrutiny Committee

Capital Budget 2011/12 - Outturn

Capital Ref	Description	Lead Officer	Original Budget	Final Budget	Outturn	Variance - Outturn compared to Final Budget	Re-phase Spend	Over / (Under) Spend	Variance Explanation / Comments
			£000	£000	£000	£000	£000	£000	
SC361	Disabled Access and Facilities - Guildhall Halls	S Bagnall	80	0	0	0	0	0	Budget re-phased to the 2012/13 financial year.
SC335	Customer Access Strategy - IT Workstream	C Bolton	0	122	23	(99)	76	(23)	Carry forward of budget of £76k required for remaining projects that will be implemented during the 2012/13 financial year. Any remaining funds will be given back to CAS business case at the end of the 2012/13 financial year.
SC508	E-Benefits	A Cole	0	17	12	(5)	5	0	Carry forward of £5k required to meet remaining project management fees.
SC517	Re-Line Fuel Tanks	D Cox	0	30	22	(8)	0	(8)	Scheme completed.
SC192	Development Land on the North Side of Kings Hedges Road	P Doggett	360	178	38	(140)	140	0	The variance relates to expenditure profiling differences from the managing agent's original estimates for the 2011/12 financial year. Budget of £140k needs to be re-phased to the 2014/15 financial year to correspond with the managing agent's revised estimates.
SC221b	Lion Yard - Contribution to Works - Phase 2	P Doggett	638	80	56	(24)	24	0	The construction costs for the scheme are likely to be incurred in the 2012/13 financial year. Budget of £24k needs to be re-phased to the 2012/13 financial year for future scheme costs.
SC391	La Mimosa Punting Station	P Doggett	10	10	0	(10)	10	0	Investigating possible match funding by punt operators.
SC458	Capita Re-Licence	J James	0	1	1	0	0	0	Scheme completed.
SC509	Electric Courier Van	J James	14	0	0	0	0	0	Scheme completed.

Customer Services & Resources Portfolio / Strategy & Resources Scrutiny Committee

Capital Budget 2011/12 - Outturn

Capital Ref	Description	Lead Officer	Original Budget	Final Budget	Outturn	Variance - Outturn compared to Final Budget	Re-phase Spend	Over / (Under) Spend	Variance Explanation / Comments
			£000	£000	£000	£000	£000	£000	
SC427	Oracle Financials Server	J Minns	0	50	44	(6)	6	0	The new server was commissioned during May and the remaining budget will be required to meet SERCO implementation support charges. Commissioning of the new server was delayed so as to have minimum impact on 2011/12 accounts closure work.
SC329	Corporate Document Management (DIP & EDRM)	J Nightingale	358	104	19	(85)	85	0	The programme of work is approaching the end of its first major phase, with the completion of customer access related services. It had always been planned to re-examine the project timetable at this time, and to determine the priority services for the next phases. Work on the remainder of the programme is therefore being re-planned, and will lead to spend later in the programme than originally forecast.
SC429	Telephony System Upgrade	J Nightingale	20	23	23	0	0	0	Scheme completed.
SC338	Customer Access Strategy - Web Development	A Perry	12	0	0	0	0	0	Scheme completed.
SC312	Automated Energy Monitoring System	J Stocker	23	23	0	(23)	23	0	Issues to be resolved regarding contractual obligations for data collection and monitoring.
SC507	Visit Cambridge Website	E Thornton	30	30	20	(10)	10	0	Project well underway and on programme to be completed by end May/early June.
Total Projects			1,545	668	258	(410)	379	(31)	

Customer Services & Resources Portfolio / Strategy & Resources Scrutiny Committee

Capital Budget 2011/12 - Outturn

Capital Ref	Description	Lead Officer	Original Budget	Final Budget	Outturn	Variance - Outturn compared to Final Budget	Re-phase Spend	Over / (Under) Spend	Variance Explanation / Comments
			£000	£000	£000	£000	£000	£000	
PR020	ICT Infrastructure Programme	J Nightingale	642	879	375	(504)	504	0	The programme is dependent on input from a range of suppliers. Technical delays and resourcing issues have caused parts of the programme of work to slip. Work is underway on all components.
PR023	Admin Buildings Asset Replacement Programme	J Stocker	68	58	35	(23)	23	0	The variance is due to minor timing differences to the work programme.
PR024	Commercial Properties Asset Replacement Programme	J Stocker	306	63	11	(52)	52	0	The variance is due to timing differences to the work programme.
PR003	City Centre Management Programme	E Thornton	20	20	11	(9)	0	(9)	Underspend due to two potential schemes not coming forward. The programme will continue to be promoted amongst the business community through the Love Cambridge Partnership.
Total Programmes			1,036	1,020	432	(588)	579	(9)	
Total for Customer Services & Resources Portfolio			2,581	1,688	690	(998)	958	(40)	

Changes between original and final budgets may be made to reflect:

- re-phased capital spend from the previous financial year
- re-phased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

- in the June/July committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium Term Strategy (MTS))
- in the January committee cycle (as part of the budget setting report)

2011/12 Housing Capital Investment Plan - HRA & GF

	Original Budget £000's	Current Budget £000's	Outturn £000's	Variance £000's	Re-phase Spend £000's	Notes	2012/13 £000's
General Fund Housing Capital Spend							
Investment in Affordable Housing	0	0	0	0	0		0
Other General Fund Housing	2,977	3,557	2,397	(1,160)	1,074	1	1,876
Total General Fund Housing Capital Spend	2,977	3,557	2,397	(1,160)	1,074		1,876
HRA Capital Spend							
Decent Homes Programme	4,907	5,806	4,337	(1,469)	1,144	2	10,198
Other Spend on HRA Stock	3,029	3,550	2,003	(1,547)	1,980	3	5,190
HRA New Build	1,047	1,771	1,103	(668)	663	4	5,751
Cambridge Standard Works	200	455	140	(315)	306	5	506
Sheltered Housing Capital Investment	1,440	3,780	2,557	(1,223)	1,226	6	4,450
Other HRA Capital Spend	330	402	207	(195)	53	7	952
Total HRA Capital Spend	10,953	15,764	10,347	(5,417)	5,372		27,047
Total Housing Capital Spend	13,930	19,321	12,744	(6,577)	6,446		28,923
Housing Capital Resources							
Right to Buy Receipts	(327)	(344)	(488)	(144)	0	8	0
Other Capital Receipts (Land and Dwellings)	0	0	(37)	(37)	0	8	0
MRA / MRR	(5,119)	(5,119)	(5,119)	0	0		(7,673)
Client Contributions	0	0	(63)	(63)	0	9	0
Direct Revenue Financing of Capital	(2,021)	(2,972)	(1,823)	1,149	(1,149)	10	(10,482)
Other Capital Resources (Grants / Shared Ownership / Loan Repayments)	(562)	(611)	(437)	174	0	11	(3,769)
Section 106 (Affordable Housing)	(331)	(331)	(158)	173	(68)	12	(68)
Prudential Borrowing	0	(283)	(283)	0	0		0
Total Housing Capital Resources	(8,360)	(9,660)	(8,408)	1,252	(1,217)		(21,992)
Net (Surplus) / Deficit of Resources	5,570	9,661	4,336	(5,325)			6,931
Capital Balances b/f	(13,794)	(13,794)	(13,794)				(9,877)
Use of / (Contribution to) Balances in Year	5,570	9,661	4,336	(5,325)			6,931
Ear-Marked for Future Investment in HRA stock	0	0	0	0			0
Ear-Marked for Future Investment in Affordable Housing	(903)	(903)	(419)	484		13	(484)
Capital resources remaining to fund future Housing Investment Programme	(9,127)	(5,036)	(9,877)	(4,841)			(3,430)

Appendix E Notes

Notes to the Housing Capital Investment Plan

Note	Reason for Variance
1	<p>The underspending of £1,160,000 is a combination of lower demand than anticipated in respect of Disabled Facilities Grants and Private Sector Housing Grants and Loans (£66,000), no requirement for use of the funding to tackle unfit housing in the private sector and underspending against the profile to date for the creation of the Assessment Centre on East Road (£1,074,000)</p> <p>Work to create the Assessment Centre is now nearing completion, with a request to rephase £1,074,000 of resource into 2012/13, to meet a revised anticipated practical completion date of June 2012.</p>
2	<p>Overspending predominantly in kitchens, bathrooms and heating installations due to the work package given to the new planned maintenance contractor for the first year of the contract from July 2011. Overspending was more than offset by underspending in other areas of the decent homes programme, where re-phasing of resources is required to allow completion the annual programme to July 2012, which currently spans two financial years. This includes re-phasing in respect of PVCU (£33,000), re-wiring (£47,000), re-roofing works (£144,000), roof structures (£80,000), door (£163,000) wall finishes (£447,000), energy works (£8,000), damp works (£4,000), sulphate works (£102,000) and health and safety standard works (£116,000).</p>
3	<p>Re-phasing is requested in relation to garage improvement works (£16,000), tenants incentive schemes (£7,000), hard surfacing works on HRA land (£62,000), hard surfacing works for recycling areas (£198,000), works to communal flooring (£176,000), works to balconies (£460,000), works to the laundry at Hanover Court (£3,000), asbestos removal (£60,000), lifts (£13,000) and disabled adaptations (£46,000), where works had begun but not been completed by 31st March 2012 due to implementation of a new contractor and a change in contract year. Resources of £939,000 are also required to be re-phased in respect of fire safety works, where a large proportion of the works will be carried out by the secondary planned maintenance contractor.</p>
4	<p>Resources of £554,000 are requested to be re-phased into 2012/13 in respect of the project to re-develop the Seymour Court site, where work was delayed while vacant possession of the site was achieved. Resources of £114,000 are requested to be carried forward in respect of the redevelopment of the Roman Court site, where preliminary works and discussions with a registered provider are progressing well. Re-phasing of the final fees and retention sums due in respect of the new build dwellings in Church End and Teversham Drift is also required, with £16,000 and £4,000 required respectively. The above is partially offset by the authority incurring up front costs in respect of Latimer Close, where £25,000 of resource was required earlier than profiled, with less now needed in 2012/13.</p>
5	<p>Approval was given for the 2010/11 and 2011/12 Cambridge Standard allocations to be spent on a variety of environmental and parking projects across the city. Some of these projects are yet to be completed and resources of £306,000 are requested to be carried forward into 2012/13 to allow this to take place.</p>

6	<p>Re-phasing of £508,000 in respect of the refurbishment of Brandon Court is requested to allow completion of the scheme in early 2012/13. The remaining allocation for upgrading the emergency alarm systems in sheltered schemes (£96,000) and the final sum for residual works to Talbot House (£4,000) are also requested to be carried forward into 2012/13. Initial funding in respect of the refurbishment of Ditchburn Place, profiled to be spent in 2011/12, is now required to be re-phased in part (£618,000) into 2012/13. This will allow an appropriate decision to be made in respect of the refurbishment of the scheme following a period of planning and option appraisal, taking into consideration any potential alternative use for the site if required.</p>
7	<p>Capital resources of £38,000, identified to meet the costs of upgrading the hardware and software that deploys the Orchard Housing Management Information System to pc's and the server associated with the reporting software that operates alongside, were not fully spent in 2011/12, with a requirement to re-phase £21,000 into 2012/13 to complete both projects.</p> <p>Resources of £32,000 are also requested to be rephased to complete the work to convert ECCHO House, an ex-estate office which has been let for many years generating minimal return, into a dwelling that can be let within the HRA as an affordable housing unit.</p>
8	<p>Capital receipts from right to buy sales were higher than anticipated, with 12 properties sold during 2011/12. Unanticipated receipts of £37,000 were also received, in respect of the granting of an easement over housing land.</p>
9	<p>Income was due from leaseholders in 2011/12 in relation to their share of the cost of major improvements undertaken as part of the decent homes programme (£28,000) and was also received from private residents in relation to contributions towards, or repayments of, private sector housing repair grants (£33,000). Other small sums of unanticipated income totalling £2,000 were also received in year.</p>
10	<p>Due to slippage in the housing capital plan in 2011/12, the use of revenue funding for capital purposes was significantly less than anticipated. A request to increase the use of revenue funding of capital expenditure in 2012/13 by the £1,149,000 not required in 2011/12, will ensure that there is sufficient funding to meet the rephased expenditure requested above.</p>
11	<p>The authority was able to retain less resource in respect of shared ownership sales than anticipated in 2011/12, with both staircasing payments (sales of additional property shares) and the outright sale of the balance of any share owned by the Council to the resident, being required to be paid to CLG as part of the capital receipts pooling arrangements.</p>
12	<p>Due to the need to repay an element of the interest relating to a developer contribution during 2011/12, funding available to be re-phased into 2012/13 will be less than anticipated, with £68,000 anticipated to be used towards the cost of the Seymour Court development, where the scheme has been delayed while vacant possession of the site was achieved.</p>
13	<p>The reduced level of resource ear-marked for future investment in affordable housing remains committed to meet the cost of the redevelopment of the Seymour Court / Street site to deliver 20 units of additional affordable housing. The current resource is anticipated to be fully utilised by the completion of this project.</p>